

APPENDIX 1



Office of the Scottish Charity Regulator

Trustees' Annual Report for the period							
Period start date				Period end date			
	Day	Month	Year		Day	Month	Year
From	01	04	2017	To	31	03	2018

**Reference and administration details**

<b>Charity name</b>	Children's Medical Care Malawi
<b>Other names charity is known by</b>	
<b>Registered charity number</b>	<b>SC040448</b>
<b>Charity's principal address</b>	11 Whytehouse Avenue Kirkcaldy  Postcode KY1 1UW

**Names of the charity trustees on date of approval of Trustees' Annual Report**

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	John Morrice	Chair		
2	Louisa Pollock	Trustee		
3	Oliver Jefferis	Secretary		
4	Emily Chesshyre	Equal Opportunities Officer		
5	Patricia Ainley-Walker	Treasurer		
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## Reference and administration details

Names of all other charity trustees during the period, if any, (for example, those who resigned part way through the financial period)

Name	Dates acted if not for whole year

## Structure, governance and management

### Type of governing document

The charity began as an unincorporated association governed by a constitution adopted on 12/11/2008. The association became a registered Scottish charity on 28/04/2009.  
The charity became a Scottish Charitable Incorporated Association in March 2014.  
The association consists of members who elect the management committee (who also become the trustees) at the annual general meeting. The charity is not affiliated to any other body.

### Trustee recruitment and appointment

The trustees are appointed by members of the association at the annual general meeting. The trustees also form the management committee of the association. Roles within the management committee are agreed by vote at the annual general meeting.

## Objectives and activities

### Charitable purposes

The charitable purposes of the association are:  
The advancement of health of the children of Malawi  
The advancement of education and clinical skills of Malawian healthcare workers  
The saving of lives of Malawian children endangered by illness or injury

### Summary of the main activities in relation to these objects

1. Supporting 'ETAT' paediatric resuscitation training at the Malawi College of Health Sciences and Malamulo College of Health Sciences

## APPENDIX 1

### Achievements and performance

#### Summary of the main achievements of the charity during the financial period

#### 1. Supporting 'ETAT' paediatric resuscitation training at the Malawi College of Health Sciences and Malamulo College of Health Sciences

##### a. Training future healthcare providers

At the following health care undergraduate training establishments running the following courses:

Malawian College of Health Sciences (MCHS), Lilongwe: Diploma of Clinical Medicine (DCM) and Certificate of Clinical Medicine (CCM)

MCHS, Blantyre: DCM, CCM and Diploma of Nursing and Midwifery (NMT)

Malamulo College of Health Sciences: DCM, NMT

7 ETAT courses were completed April 2017-March 2018

There was a total of 448 students trained

Lilongwe: 62 DCM, 55 CCM

Blantyre: 60 DCM, 46 CCM, 108 NMT

Malamulo: 67 DCM, 55 NMT

##### b. Training the trainers

Contributed to the content and funded the printing of the ETAT Malawi Pre-service Facilitators Guide 2018. A guide that is intended to support facilitators who have already participated in instructor training to enable them to deliver ETAT courses to students over three and a half days.

### Financial review

#### Brief statement of the charity's policy on reserves

Since our running costs are low the current reserve of £100 appears to be adequate. If our running costs increase this reserve amount will be reviewed by a special meeting of the management committee, called by the treasurer, to consider other contingency costs

#### Details of any deficit

Our expenditure was been greater than our income this year (deficit £9316). However, we had sufficient existing funds to cover this, and the balance of funds at the end of the year was positive (£6593). We completed the Scottish Government funded IMPACT ETAT pre-service training project in April 2017 and there was no grant funding for this financial year. An application has been submitted to the Scottish Government for further grant funding October 2018.

#### Donated facilities and services (if any)

Costs of website hosting are met as a personal donation in kind by Dr Louisa Pollock (Trustee). Dr Ainley-Walker completes the accounts at no cost. Mr Graham Cooksey acts as independent examiner of our accounts at no cost.

**Other optional information**

**Declaration**

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

<b>Signature(s)</b>		
<b>Full name(s)</b>	John Morrice	
<b>Position (e.g. Chair)</b>	Chairperson	
<b>Date</b>		

