

APPENDIX 1



Office of the Scottish Charity Regulator

Trustees' Annual Report for the period							
Period start date				Period end date			
	Day	Month	Year		Day	Month	Year
From	01	04	2018	To	31	03	2019

Reference and administration details

Charity name
 Other names charity is known by
 Registered charity number
 Charity's principal address

Children's Medical Care Malawi
SC040448
11 Whytehouse Avenue
Kirkcaldy
Postcode KY1 1UW

Names of the charity trustees on date of approval of Trustees' Annual Report

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	John Morrice	Chair		
2	Louisa Pollock	Trustee		
3	Oliver Jefferis	Secretary		
4	Emily Chesshyre	Equal Opportunities Officer		
5	Patricia Ainley-Walker	Treasurer		
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Reference and administration details

Names of all other charity trustees during the period, if any, (for example, those who resigned part way through the financial period)

Name	Dates acted if not for whole year

Structure, governance and management

Type of governing document

The charity began as an unincorporated association governed by a constitution adopted on 12/11/2008. The association became a registered Scottish charity on 28/04/2009.
The charity became a Scottish Charitable Incorporated Association in March 2014.
The association consists of members who elect the management committee (who also become the trustees) at the annual general meeting. The charity is not affiliated to any other body.

Trustee recruitment and appointment

The trustees are appointed by members of the association at the annual general meeting. The trustees also form the management committee of the association. Roles within the management committee are agreed by vote at the annual general meeting.

Objectives and activities

Charitable purposes

The charitable purposes of the association are:
The advancement of health of the children of Malawi
The advancement of education and clinical skills of Malawian healthcare workers
The saving of lives of Malawian children endangered by illness or injury

Summary of the main activities in relation to these objects

Organised and funded an ETAT (Emergency Triage Assessment Treatment) Facilitators Refresher Training Course (May 2018)

Successful application for Scottish Government International Development Small Grants Programme 2019-2022

APPENDIX 1

Achievements and performance

Summary of the main achievements of the charity during the financial period

1. Supporting 'ETAT' paediatric resuscitation training

a. Training future healthcare providers

Funding was provided for ETAT training courses to take place at the following undergraduate training establishments:

i. Malamulo College of Health Sciences

1. 22-25/1/19. 42 2nd year CCM (Certificate of Clinical Medicine) students.
2. 28-31/1/19. 41 2nd year CCM students.
3. 22-25/10/18. 68 3rd year DCM students.

ii. Malawi College of Health Sciences (MCHS), Blantyre

1. 15-18/10/18. 62 2nd year DCM (Diploma in Clinical Medicine) students.
2. 9-12/10/18. 35 upgrading DCM students.

b. Training the Trainers

ETAT Facilitators Refresher course (2-3/5/18): This refresher training was organized and funded by CMCM after observing shortfalls in the facilitation skills of trainers. The aim of the course was to improve knowledge and skills in facilitation of selected ETAT materials. The training updated trainers on feedback and observations from external monitors, provided an update on changes made to the ETAT training package and discussed the sustainability of quality ETAT training. A total of 30 lecturers were trained from the three institutions (Blantyre, Lilongwe, and Malamulo)

2. Application for Scottish Government International Development Small Grants Programme 2019-2022 (completed November 2018, awarded March 2019)

Overall aim of the project: 900 Malawian nursing students will be trained in paediatric emergency care, to ensure they have the skills needed to save sick children's lives.

Key Outcomes:

1. "Training the trainers": 40 new nursing tutors at MCHS and Malamulo College will develop new skills in paediatric emergency care training, building local capacity. A further 20 tutors will improve their existing paediatric emergency care training, with a focus on developing clinical skills and simulation training.

2. "Training future nurses": 900 new nursing students at MCHS and Malamulo College will improve their knowledge of paediatric emergency care, learn key clinical skills and develop the expertise required to care for sick children.

3. "Improving pre-service ETAT training" New ETAT training materials, including, advanced simulation training, will be developed.

Project Budget:

Year one: £18700

Year two: £ 20200

Year three: £ 21100

Financial review

Brief statement of the charity's policy on reserves

Since our running costs are low the current reserve of £100 appears to be adequate. If our running costs increase this reserve amount will be reviewed by a special meeting of the management committee, called by the treasurer, to consider other contingency costs

Details of any deficit

None

Donated facilities and services (if any)

Costs of website hosting are met as a personal donation in kind by Dr Louisa Pollock (Trustee). Dr Ainley-Walker completes the accounts at no cost. Mr Graham Cooksey acts as independent examiner of our accounts at no cost.

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Dr John Morrice	
Position (e.g. Chair)	Chairperson	
Date	31/12/19	