

APPENDIX 1



Office of the Scottish Charity Regulator

Trustees' Annual Report for the period							
Period start date				Period end date			
	Day	Month	Year		Day	Month	Year
From	01	04	2016	To	31	03	2017

Reference and administration details

Charity name
Other names charity is known by
Registered charity number
Charity's principal address

Children's Medical Care Malawi
SC040448
11 Whytehouse Avenue
Kirkcaldy
Postcode KY1 1UW

Names of the charity trustees on date of approval of Trustees' Annual Report

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	John Morrice	Chair		
2	Louisa Pollock	Trustee		
3	Oliver Jefferis	Secretary		
4	Emily Chesshyre	Equal Opportunities Officer		
5	Patricia Ainley-Walker	Treasurer		
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Reference and administration details

Names of all other charity trustees during the period, if any, (for example, those who resigned part way through the financial period)

Name	Dates acted if not for whole year

Structure, governance and management

Type of governing document

The charity began as an unincorporated association governed by a constitution adopted on 12/11/2008. The association became a registered Scottish charity on 28/04/2009.
The charity became a Scottish Charitable Incorporated Association in March 2014.
The association consists of members who elect the management committee (who also become the trustees) at the annual general meeting. The charity is not affiliated to any other body.

Trustee recruitment and appointment

The trustees are appointed by members of the association at the annual general meeting. The trustees also form the management committee of the association. Roles within the management committee are agreed by vote at the annual general meeting.

Objectives and activities

Charitable purposes

The charitable purposes of the association are:
The advancement of health of the children of Malawi
The advancement of education and clinical skills of Malawian healthcare workers
The saving of lives of Malawian children endangered by illness or injury

Summary of the main activities in relation to these objects

1. Supporting 'ETAT' paediatric resuscitation training at the Malawi College of Health Sciences and Malamulo College of Health Sciences
2. Contributed to fundraising for community based project in Malawi working with children with neurodisability
3. Maintained the children's ward toilets at Queen Elizabeth Central Hospital, Blantyre.
4. Facilitating fundraising to support projects to provide elective minor surgical operations at Daeyang Luke Hospital and purchase formula feed for infants who have been orphaned or whose mothers cannot breastfeed.

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Achievements and performance

Summary of the main achievements of the charity during the financial period

1. Supporting 'ETAT' paediatric resuscitation training at the Malawi College of Health Sciences and Malamulo College of Health Sciences

This year we completed the third year of our Scottish Government funded ETAT pre-service training project.

a. Training future healthcare providers

Courses

9 ETAT courses were successfully run in year 3, training a total of 462 students; 199 CCM students, 183 DCM students, and 80 nursing students. Although the last 2 courses took place in April 2017 they were funded with transfer of funding from the current financial year.

The courses run this year were as follows:

17th-20th May 2016, Malawian College of Health Sciences (MCHS), Lilongwe, Diploma of Clinical Medicine (DCM), 61 students

23rd-26th May 2016, MCHS, Blantyre, Diploma of Nursing, 30 students.

30th May-2nd June 2016 MCHS, Blantyre, DCM, 59 students.

4th-7th October, Malamulo College of Health Sciences, DCM, 63 students.

11th-14th October, Malamulo College of Health Sciences, Certificate of Clinical Medicine (CCM), 42 students.

18th-21st October, Malamulo College of Health Sciences, CCM, 42 students.

13th-16th March 2016 MCHS, Blantyre, CCM, 54 students.

4th-7th April 2017, Malamulo College of Health Sciences, Diploma of Nursing and Midwifery, NMT, 50 students

10th-13th April 2017, MCHS Lilongwe, CCM, 61 students

Additional Refresher Training/Evaluation Days

Following the success of our pilot Evaluation and Refresher Training Day at MCHS in March 2016, we ran three further refresher training days this year. Details of refresher training days are given below. Emergency care knowledge, triage skills and clinical skills were assessed and refresher triage and clinical skills training provided

ETAT Log-book Pilot Project

The ETAT Log-book, developed following a collaborative workshop in Year 2, as both a job-aide and learning tool was distributed as a pilot project to forty new clinicians attending Refresher Training/Evaluation days. Qualitative interviews to assess the utility of the log-book were undertaken 10-12 months later, with 27 new clinicians participating.

Final Collaborative Workshop

A final collaborative workshop to present project outcomes and discuss future plans was held in Blantyre on 24th March 2017. 22 participants attended, representing the views of project partners, students, colleges and Ministry of Health.

b. Training the trainers

Newly trained tutors participated in all 9 courses above. To date, 22 new tutors have completed at least one supervised ETAT course. Several tutors have now completed multiple courses, with evident increasing confidence, quality and efficiency of course delivery. This year we provided brief informal refresher training in clinical skills to facilitators shortly before courses began at each institution. This was particularly of benefit to tutors who had participated in courses early in the programme, or those who had not participated in training since the "training of trainers" course due to other commitments. Our new "Evaluation and refresher training" days for new clinicians have also provided opportunities for informal refresher training of tutors.

Summary of the main achievements of the charity during the financial period

2. Friends of Sick Children (FOSC) Neurodisability fund –

We have collaborated again with Focus CWD Malawi who are a team of doctors and therapists from the UK and Malawi who have developed a practical training manual for community based workers. Their program supports carers in helping their disabled children to move, learn, communicate and play. There are currently no neurodisability services available to the most disabled children in Malawi. £3626 was raised and transferred to Malawi to support training costs. Fundraising continues to enable the Focus CWD team to spread the work to more children and families and provide additional support for disabled children.

3. ChiraFund (UK & Malawi registered charity) –

In January 2015 major flooding led to Queen Elizabeth Central hospital having no water supply for 5 days. This highlighted water supply problems at the hospital occurring frequently throughout the year. We agreed then to secure water storage tanks (final cost £10,500) for the hospital. Since then we have continued to support local partners (Chirafund) to maintain and supply the toilets in the children's ward. £3800 was raised and transferred in the last financial year for this specific purpose.

4. Daeyang Luke Hospital, Malawi –

We supported with £1621 a project run by paediatric surgeons at Queen Elizabeth Hospital, Blantyre, to use the facilities offered at this regional mission hospital to cover the costs of funding for elective minor surgical operations, eg hernia operations. This funding provided safe anaesthesia, sutures, pain killers, dressings, pre-operative investigations and overnight stay and food for the child and mother. The paediatric surgeon operated with local doctors and so this provided a training opportunity for local clinicians.

5. Chimwemwe Mubereki (Joyful Motherhood)-

We transferred £250 to support this organization. These funds are being used to purchase formula to provide to infants ages 0 to 12 months, who either are orphans (mothers died shortly after birth) or whose mothers are unable to nurse them for a variety of reasons (e.g. currently on chemotherapy, severe psychosis, no breast milk due to extended hospitalization and/or illness).

Financial review

Brief statement of the charity's policy on reserves

Since our running costs are low the current reserve of £100 appears to be adequate. If our running costs increase this reserve amount will be reviewed by a special meeting of the management committee, called by the treasurer, to consider other contingency costs

Details of any deficit

none

Donated facilities and services (if any)

Costs of website hosting are met as a personal donation in kind by Dr Louisa Pollock (Trustee). Dr Ainley-Walker completes the accounts at no cost. Mr Graham Cooksey acts as independent examiner of our accounts at no cost.

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Other optional information

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	John Morrice	
Position (e.g. Chair)	Chairperson	
Date	23/12/2017	